



# Subdomains

## Contents

### **Overview:**

- Creating a new subdomain (2)
- Redirecting a subdomain (2-3)
- Removing a redirection of a subdomain (3)
- Deleting a subdomain (3-4)

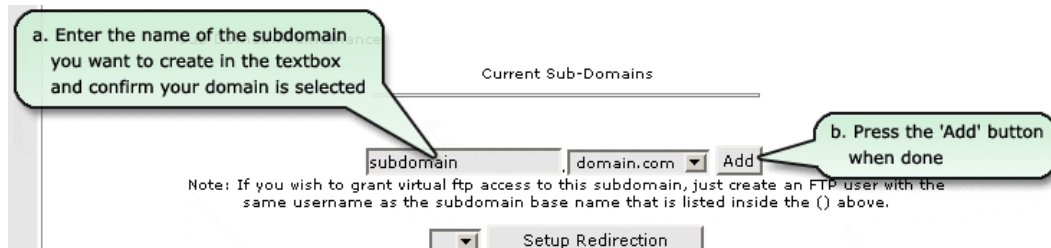
**Subdomains are a way of organising parts of a domain and splitting them up into their own folders and sections. <http://subdomain.domain.com> is an example of a subdomain.**

Your control panel has a section dedicated to subdomain administration and can be seen by clicking the icon shown below:



## Creating a new subdomain

1. When in the subdomain section of the control panel, enter the name of the subdomain you want to create. Also make sure that your domain is selected from the drop down list. For example, if you want to create a section for a forum, enter the word 'forum' (without quotes) in the textbox. When done, press the button marked 'Add'.



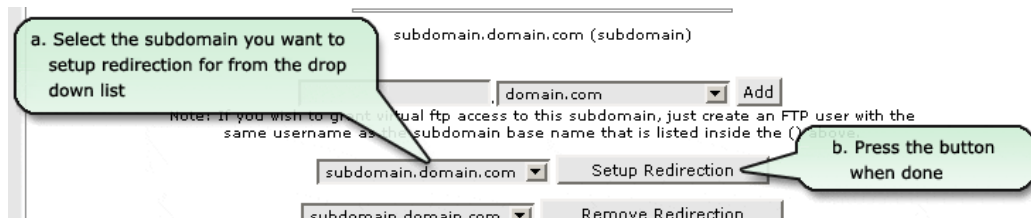
2. You should then see a confirmation message informing that the subdomain has been created successfully. This has now created the subdomain and a directory in your webspace with the same name as your subdomain. You can then begin uploading files to this directory.

NOTE: If you already had a directory with this name in your webspace, no files have been erased and the subdomain URL will use this directory for its files.

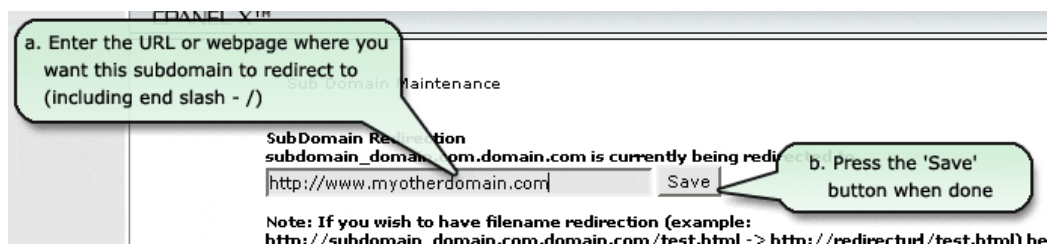
## Redirecting a subdomain

Among other things, subdomain redirectors are useful to create a URL that is easier to remember than a long website address.

1. To redirect a subdomain to a different URL you must first create it (see above). Once you have done this, go back to the main subdomain page and select the subdomain from the drop down box. Once done, hit the button marked 'Setup Redirection' as shown below.



2. You will then be asked to enter the URL of the website/webpage you want this subdomain to redirect to. Enter it in the field and hit the button marked 'Save'.



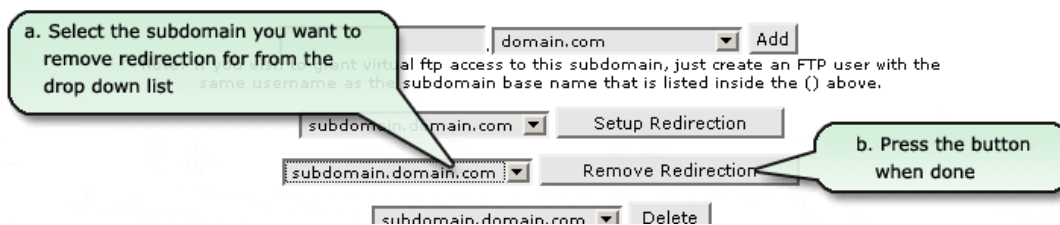
3. This redirection is now setup and you should see a confirmation message. Test it out by entering the subdomain in your browser URL bar to see if it redirects to the location you specified.



### Removing redirection of a subdomain

If you have previously setup a subdomain with redirection and now want to remove the redirection, just follow the simple steps below.

1. Select the subdomain with the redirection you want to remove from the drop down list shown below. Once done, hit the button marked 'Remove Redirection'.



2. The next page will show a confirmation message informing that redirection has been removed from this subdomain.



### Deleting a subdomain

To remove a subdomain and the folder (including the files it contains) please follow the steps below. **WARNING:** this will delete the folder in your webspace with the same name as your subdomain - only delete if you are sure you no longer need these files.

1. Select the subdomain you want to delete from the drop down list on the control panels subdomain page. When done, hit the button marked 'Delete'.

Note: If you wish to grant virtual ftp access to this subdomain, just create an FTP user with the subdomain base name that is listed inside the () above.

a. Select the subdomain you wish to delete from the drop down list

b. Press the 'Delete' button when done

Note: Subdomains rely on the DNS system in order to function. which means that your DNS

2. You will then see a confirmation message informing that the subdomain, folder and files have been successfully deleted.

---

**Confirmation Message**

**SubDomain Removal**  
**The subdomain, subdomain.domain.com has been removed.**

[\[ Go Back \]](#)